COURSE SYLLABUS

MaryAlice Torres-MacDonald, Associate Professor  
mobile.: 806-470-6149  
Email: Via WebCT course site: www.webct.tltc.ttu.edu/ for course correspondence. All other inquiries: ma.torres-macdonald@ttu.edu

Office Hours:  
Monday via internet – 10 – 11am  
Tues. via internet – 10 – 11am  
Thurs. via internet from 5:00 – 6:00 pm  
Available other times as scheduled when in Lubbock

CATALOGUE DESCRIPTION

Advanced Topics in Architecture : Community Design & Development Resources (3):  
Prerequisite: College approval. Individual study projects in architecture of special interest to students. May be repeated for credit.

COURSE DESCRIPTION

This 3 hour course addresses the history, theory and practice of community design and development. It distinguishes community development from community design and addresses the roles of each as a function of city government and community life (quality of life, sense of place and ‘place-making’). The course addresses the role and function of public and private organizations, as well as, local, state and national government as it relates to the community design and development process.

COURSE ORGANIZATION

THURSDAY - 6:00 PM – 9:00 PM via internet WebCT chat: www.webct.tltc.ttu.edu (log into WebCT through eraider user name and password. Click on Arch 5384 Community Design and Development Resources.  
THURSDAY – in Lubbock, 6:00 – 9:00 pm on the following dates:  
February 22 & April 5 – (it is important to be in class in Lubbock on these dates if at all possible. It is my only opportunity to have one on one time with the class) Dates in Lubbock are subject to change upon electronic notice to students. If attendance cannot be accommodated, please make arrangements with instructor two weeks prior.  
Students offsite will access the course via internet on those dates and will meet with professor in Houston on corresponding Fridays, February 23 & April 6.

LOCATION:  
Architecture Building, Room 801

Thursday night class is from 6:00 – 9:00PM. The class is moving towards full distance. It will be run on WebCT. If you are not familiar with this software, it is pretty easy to use and on our class website you will have a link to help for it. This link is under the “Student Tips and Support” icon.

You should check your email on Wednesdays after 2:00 pm. The Thursday class period is a date given for deadlines of coursework. You may also set up an appointment to meet with me online in the course chat room during this time.
I will send out a reminder to allow you to schedule this each week if you choose. You will access this from the “Chat” icon on the home page.

**You will be expected to be in contact with me once a week.** This is very important in a distance course. I need to be able to keep up with your progress. Each week, please make it a point to email me through the course website “Email” icon and report any concerns or progress.

**WEB CT:**
This software works well for distance courses, although it is not perfect. I will give you access to the site and you will do all of your work from there...except for the posting of your reports. These will happen on our college website in Front Page. If you are not familiar with Front Page, there is also instruction on our site for posting to Front Page. This is located under the “Student Resources” icon. The only thing you will need to know is that any work done on your community design report will be posted there. It’s easier for you and for me.

Remember that often when you log in to tech sites you need to use : 'ttu' prior to your user name. In Web CT, when you log in, it is not required. For access to the course go to: www.webct.ttu.edu and log into WebCT. Enter user name and password and then click on the course title to access the course homepage.

**PEDAGOGIC OBJECTIVES**

- **To become familiar with the range of knowledge required for basic community design and development issues involving: governmental resources and application, urban design, architecture, strategic planning, master planning and housing.**
- **To become familiar with the relationship between community design and development and the profession of architecture.**
- **To learn the nature, strength and relevance of these relationships and to seek to relate behavioral and organizational outcomes to them through written works and discussion.**

This graduate level elective and required course (depending upon your degree status) is structured to allow you some flexibility while providing you with a ‘survey’ of knowledge about the processes of community development and design.

The course is taught via the internet with two meetings in person with the professor during the semester in Lubbock at the designated course time. Students are required to post work in the assignment drop box for the assignments noted on the Weekly Module. Essays, quizzes and journal entries are posted in WebCT. Work to the semester community design report will be in FrontPage on our College server. You will locate this under my faculty page at: http://www.arch.ttu.edu/people/faculty/torres%2Dmacdonald%5Fm/

**ABSENCES**

The College of Architecture follows the class attendance policy set out in the Undergraduate Catalog and the Graduate Catalog. The College supports the definition of four absences as being excessive, and constituted cause for having the student drop the class with instructor approval or receive a grade of "F". **Since this course conducts class on an alternate schedule the following will apply:**

***All students must be in correspondence with professor at least once/week through the WebCT course site.***
The Texas Tech University Catalog states that a student who is absent from classes for the observance of a religious holy day will be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.

The Texas Tech University Catalog states that the person responsible for a student missing class due to a trip should notify the instructors of the departure and return schedule in advance of the trip. The student may not be penalized and is responsible for the missed material. Two weeks prior is considered advance notice of any trip.

**GRADING CRITERIA**

- A – Performs work beyond expectation and excels in all key areas of evaluation.
- B – Performs work above average and excels in most key areas of evaluation.
- C – Performs average level work and complies at an average level with key areas of evaluation.
- D – Does not perform to basic standards. Student does not reach basic level in key areas of evaluation.
- F – Student is producing unacceptable work that does not meet requirements of the course.

**NOTE:** Any grade below a B is considered not passing at the graduate level.

Student work will be graded at an expectation of graduate level coursework.

**READING REFERENCES AND REQUIRED TEXTS**

NO TEXTBOOKS WILL BE REQUIRED FOR THIS COURSE, ALTHOUGH WE WILL DRAW FROM A NUMBER OF READING SOURCES.

A large part of your reading for the semester will be through a series of articles, essays or chapters taken from a number of books and internet resources. You will either be given access to the readings as pdf's through our website or a web link for accessing reading will be provided to you. The following is a list of reading sources, but others will be added as the semester progresses. Occasionally, you will be asked to access a reading via the internet. In these cases, a reading assignment will be posted with the html link noted.

ASSIGMENTS
The semester is met with four primary grading assignments, although the grade for these assignments are segmented throughout the semester. A final completion grade is given on each of the two course components.
Component One – Course Journal (20%)
Component Two – Project Report (50%)
Component Three – Reading Responses (20%)
Component Four – Lecture Quizes – (10%)
Participation is always a component of grading and is integrated into Components One – Three. Weekly contact is included as part of your participation grade.

IMPORTANT UNIVERSITY AND STUDIO DATES
January 8 – Faculty on Duty
January 10, Monday – Classes Begin at University
January 11, Thursday – CD&D Begins, FACULTY IN LUBBOCK
January 15, Monday – MLK Day – University Holiday
January 31, Friday – Last Day to Drop on the Web. Last Day to Drop and receive refund.
February 22, Thursday – FACULTY in LUBBOCK
March 10, Saturday - Noon – Spring Break Begins
March 19, Monday – Classes Resume
March 21, Wednesday – Last day to drop course.
April 2-17 – Summer and Fall advanced registration
April 5, Thursday – FACULTY IN LUBBOCK
April 9, Monday - University Holiday
April 18, Wednesday – Open Registration begins
April 26, Thursday – FACULTY IN LUBBOCK - COMMUNITY REPORTS DUE
May 1, Tuesday – Last Day of Classes
May 3 - 8 – Finals (There will be no final held for this course, reflections portion will be due on final date)
May 11, Friday – Graduate School Commencement
May 12, Saturday - Undergraduate Commencement

ACADEMIC INTEGRITY
The Texas Tech University Catalog (p.49) states, “It is the aim of the faculty of Texas Tech University to foster a spirit of complete honesty and high standard of integrity. The attempt of students to present as their own any work that they have not honestly performed is regarded by the faculty and administration as a serious offense and renders the offenders liable to serious consequences, possibly suspension.” Texas Tech University has been and will continue to be strongly committed to high ethical standards for administration, faculty, staff and students.

Cheating is defined as: Dishonest on examinations and quizzes or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination or quiz, obtaining information during an examination from the examination paper or otherwise from another student, assisting others to cheat, alteration of grade records, illegal entry to or unauthorized presence in an office are instances of cheating.
Plagiarism is defined as: Offering the work of another as one's own, without proper acknowledgment, is plagiarism: therefore any student who fails to give credit for quotations or an essentially identical expression of material taken from books, encyclopedias, magazines and other reference works, or from the themes, report or other writings of a fellow student, is guilty of plagiarism.

As defined in the Student Affairs Handbook, Part IX, Section C, a plagiarism violation includes, but is not limited to:

1. The use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment:
2. The unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.
3. Sources of information must be acknowledged in an appropriate manner. Plagiarizing work (design, drawings, etc.) or submitting work which is not your own will result in an “F” grade for the semester. See Part IX, Section E of the Student Affairs Handbook.

STUDENTS WITH DISABILITIES

Any student who, because of a disability, may require some special arrangements in order to meet course requirements should contact the instructor, MaryAlice Torres-MacDonald, as soon as possible to make necessary arrangements. Students should present appropriate verification from Student Disability Services during the instructor’s office hours. Please note instructors are not allowed to provide classroom accommodations to a student until appropriate verification from Student Disability Services has been provided. For additional information, you may contact the Student Disability Services office at 335 West Hall or 806-742-2405.

OFFICE OF THE OMBUDSMAN

The Office of the Ombudsman is available to assist students with any conflict or problem that has to do with being a student at Texas Tech University. You may visit the Ombudsman in 202 Student Union Building or call 806-742-4791.